

DEPARTMENT OF ECONOMICS Information and Application for**UNDERGRADUATE TEACHING ASSISTANTSHIP (UGTA)
UNDERGRADUATE RESEARCH ASSISTANTSHIP (UGRA)
2022-20223****Job Description and Duties:**

Each semester, the Department hires a limited number of undergraduate students for Undergraduate Teaching Assistantships (UGTA) and Undergraduate Research Assistantships (UGRA) positions. Students are assigned to introductory and upper-division Economics courses offered by the Department of Economics (West Lafayette Campus). UGTA position can involve: grading, assisting with office hours, and providing review sessions. UGRA positions can involve: researching materials, creating data sheets and providing updated resources for review. Expectation would be about 10 hours/week.

UGTA Requirements:

- Economics Major/ Minor
- Admission into Upper Division Economics
- Overall GPA of at least 3.0 and a GPA of at least 3.5 across all Economics Courses
- Completion of at least three upper division Economics courses (including Econ 340)
- If the position involves an upper division course, you must have completed that course with at least an A-grade

Courses Seeking UGTA (some or all of the following courses may need UGTA's in any given semester)

Econ 340 - Intermediate Microeconomics
Econ 352 - Intermediate Macroeconomics
Econ 360 - Econometrics
Econ 370 - International Trade
Econ 380 - Money and Banking
Econ 385 - Labor Economics
Econ 419 - Managerial Economics
Econ 451 - Game Theory
Econ 461 - Industrial Organization
Econ 471 - Behavioral Economics

UGRA Requirements

- Admission into Upper Division Economics
- Overall GPA of at least 3.0 and a GPA of at least 3.5 across all Economics Courses
- Completion of at least three upper division Economics courses (including Econ 340 & Econ 360 or Econ 562)
- At least one semester as UGTA

Application Directions

1. Complete all information requested on the [application](#)
2. Submit application to Mary Schultz, Economics Department Administrative Assistant, Krannert room 416 or email to schulm@purdue.edu

Application Timing

Applications for the summer 2022, fall 2022 and spring 2023 semester will be accepted at the end of the spring 2022 semester and may be submitted anytime during a semester for the next semester. You will need to send an unofficial transcript with your most recent semester's grades with application. (ie. send spring transcript for summer/fall application, fall transcript for spring application). Please indicate on the application the semester(s) you are applying for.

All returning UGTAs/UGRAs with faculty approval will get priority placement. Classes change each semester, a teaching assistant for the same course or instructor may not be available. You will be placed with another class/instructor as long as one is available. Research assistants will continue research as long as it is mutually agreeable to both. UGTAs may move to UGRA positions if they choose and there is a research project available for them.

If not accepted for a position, but meet all the qualifications your application will be held and you would be contacted if there are additional openings. You would be notified if you do not meet the qualifications and could reapply when you meet the qualifications.

Questions

Questions can be directed to Mary Schultz, Economics Department Administrative Assistant at: schulm@purdue.edu.



"Assisting economics professors on real research has been an incredible opportunity to apply what I learn in my econ classes. Even as an undergrad, I am able to interact with faculty in a manner expected from a graduate economics program." -- Julian Gammon, Krannert Economics & Finance major and PURCE Undergraduate Research Assistant.

Employment Interest

Please indicate the semesters that you are interested in (circle all that apply):

Summer

Fall

Spring

Please indicate the type of work that you are interested in (circle all that apply):

Grader

Office Hours

Review Sessions

Research

If you have a preference, please indicate the Economics course(s) you would like to be assigned to:

If you have a preference, please indicate the type of research you are most interested in:

If you have a preference, please indicate the Economics professor (s) you would like to be assigned to:

Sign-Off

Signature _____

Date _____

Please inform Mary Schultz (schultm@purdue.edu) of any changes/additions to this application.

Provide below any additional information (e.g., technical skills, experience, extra curriculum activities, future educational plans, faculty endorsement) that you feel would be relevant in predicting your performance as an undergraduate teaching/research assistant in Economics. Please limit your comments to the space provided.