Student Assistant Position

Position: Krannert Computing Center Help Desk Student Assistant  
Location: Krannert School of Management  
Start Date: Fall 2018/Spring and Summer 2019

The Krannert Computing Center (KCC) has an opening for a student technical position which will focus on assisting the KCC’s technical professional staff in supporting the use of technology in the Krannert School’s administrative, academic and research missions.

Skills and support experience in the following areas are a plus:

- Windows 7 and 10
- Installation of applications and utility software
- TCP/IP and Microsoft networking
- Windows hardware and software troubleshooting
- Mac hardware and software troubleshooting
- Supporting Mobile Computing
- Technical Writing
- Printer Support and Repair
  - Configuration of client computers to access University Wireless systems
  - Configuration of client computers for access of University email systems
- SharePoint

Specifically, undergraduate students with skills and experience supporting users in Microsoft Windows networking and computing environments are encouraged to apply. The position will primarily involve troubleshooting and installing hardware and software for Windows based desktops and laptops under the supervision of KCC. Good communication, planning, and organizing skills necessary. Problem-solving ability, advanced computer skills and discretion desired. Some physical labor is required for the deployment and movement of computers and printers.

The position is part-time academic year and full time summer employment. Applicants who have summer availability will be given priority. Pay to be discussed, but will be established within the approved range for Purdue student employees based on the skills and abilities of the applicant.

Interested students should submit a cover letter and resume including references to:

Michele Markley  
kcic@purdue.edu  
765-494-7955